



Confidential



Leader's notes on the marriage applicant

Shri Ganesha Puja, Cabella Ligure, 8th September 2019

I have personally verified the details provided in the applicant form of mr./ms.

I submit my remarks below on the basis of my personal observation related to his/her association and participation to Sahaja Yoga activities/programs and personal conduct and character shown during the last years.

Give a full detailed background of the person, including education, job, financial situation, any children or other dependants, any criminal record. What is their state of health? Are there any special circumstances (family, health, work, financial, seeking etc)?

Parents'/family's attitude towards Sahaja Yoga Financial condition sustainable (boys)? Any history of incest, homosexuality, bisexuality?

Sahaja Yogis / Positive / Neutral / Negative

insert details

Any history of intravenous drug use?

Any risk of HIV? Has the applicant been tested? What was the result?

Previous marriages / relationships? Please give details:

Faith & devotion in Sahaja Yoga and Shri Mataji Nirmala Devi	Total / Partial / Limited / Unknown	<input type="text"/>
Participation in local activities	Very high / High / Average / Low	<input type="text"/>
Participation in national activities	Very high / High / Average / Low	<input type="text"/>
Integrity	Very high / High / Average / Low	<input type="text"/>
Sense of collectivity	Very high / High / Average / Low	<input type="text"/>
Emotional stability	Very high / High / Average / Low	<input type="text"/>
Strengths of personality	Very high / High / Average / Low	<input type="text"/>
Weaknesses of personality	Very high / High / Average / Low	<input type="text"/>
Any reported misconduct or misbehavior	Yes / No / Unknown	<input type="text"/>
Any significant life issue/problem	Yes / No / Unknown	<input type="text"/>
Family conditionings about marriage (eg. caste, status, decision by parents)? Any Sahaja issue?	<input type="text"/>	
Readiness for Sahaj marriage	Very high / High / Average / Low	<input type="text"/>
Do you feel will be an asset for a different Sahaja collective?	Yes / No / Unsure	<input type="text"/>
Do you feel will make a Sahaja Yoga marriage successful & happy?	Yes / No / Unsure	<input type="text"/>
Overall remarks / grading	A - Excellent ; B - Good ; C - Average ; D - Mediocre	<input type="text"/>

National / City Coordinator's details (responsible for providing the details above)

Full name:	Phone (include country/area code)	Signature	date:
City/State:	Email address:		dd / mm / YYYY

National/Marriage Coordinator's details (responsible for country validation process - fill only if different from above)

Full name:	Phone (include country/area code)	Signature	date:
Email address:			dd / mm / YYYY

Note: **by signing above you confirm you have read and accept the IMC privacy policy.** Please keep copy for reference. Form must be filled in full by coordinator. Incomplete forms may result in application not being accepted. Coordinator should attach this form with the marriage form and send to marriages@sahajaworldfoundation.org by the 31st July 2019. Please read attached document before filling.



Leader's notes on marriage applicant



Shri Ganesha Puja, Cabella Ligure, 8th September 2018

Please fill out this page only if you need to provide additional feedback on the application which could not be provided in the previous page.

First names (in block letters):

Surname:

Additional information in relation to:

Details:

Additional information in relation to:

Details:

PRIVACY POLICY

INTERNATIONAL MARRIAGE COMMITTEE

This Privacy Policy ("Policy") describes the information that the International Marriage Committee (IMC, "we" or "us") gathers throughout the marriage process, how we use and disclose such information, and the steps we take to protect such information. By sending us your marriage application form, you accept the privacy practices described in this Policy.

1. Definitions

- "Sahaja Marriages" are marriages arranged following the protocols and the indications provided by Shri Mataji Nirmala Devi.
- "International Marriage Committee" is a group of Sahaja Yogis and Yoginis, from all over the world, nominated by country institutions and Sahaja groups affiliated to the global Sahaja Yoga movement for the purpose of arranging Sahaja Marriages.
- "Applicant" means a Sahaja Yogi or Yogini who wishes to apply to a Sahaja Marriage ceremony.
- "Applicant Data" means personal data, reports, addresses, and other files, folders or documents in electronic or paper form that an Applicant provides to IMC.
- "Personal Data" means any information relating to an identified or identifiable natural person.
- "Approver" means an individual other than an Applicant, who has responsibility for validation of application forms and provides personal data for this purpose.

2. The Information We Collect

We collect different types of information throughout the marriage process. The legal bases for IMC's processing of personal data are primarily that the processing is necessary for arranging Sahaja Marriages.

2.1 User-provided Information. When you provide information to the IMC through marriage application forms in paper form or through the IMC email address, as an Applicant or as an Approver, you may provide, and we may collect Personal Data. Examples of Personal Data include name, email address, mailing address, mobile phone number. Personal Data also includes other information, including sensitive information, in relation to health or other personal areas, especially for Applicants, which they can provide directly to IMC or through local Approvers to IMC. You may provide us with Personal Data in various ways. For example, also when you interact with us through communication or messaging capabilities.

2.2 Information from Other Sources. We may obtain information, including Personal Data, from third parties (e.g. Approvers) and other sources, such as local collectives and coordinators if needed. If we combine or associate information from other sources with Personal Data that we collect, we will treat the combined information as Personal Data in accordance with this Policy.

3. How We Use the Information We Collect

We use the information that we collect in a variety of ways in arranging marriages, including the following:

3.1 Marriage operations

IMC members use the information to perform all activities in relations to marriage arrangements for Applicants. We process Applicant Data in accordance with the directions provided by the Applicant, if provided.

3.2 Reporting

We use the information to understand and analyze the marriage trends and behaviors around the world. Should this purpose require IMC to process Applicant Data, then the data will be used in anonymized or aggregated form.

3.3 Communications

We may use an Applicant email address or other information to contact that Applicant (i) for administrative purposes such as clarifications as to the information provided, information about marriage matches or (ii) with updates on any changes to the ceremony or future ceremonies or (iii) to provide contact details of prospective marriage matches. We do not use contact details for the purpose of promotional communications, but only for the purpose of providing all practical and useful information about the marriage ceremony and logistics.

4. To Whom We Disclose Information

Except as described in this Policy, we will not intentionally disclose the Personal Data that we collect or store to any third parties without the consent of the Applicant. We may disclose information to third parties in the following circumstances:

4.1 Matching Information

In case any Applicant is matched to any other applicant throughout the process, their names and country of residence will be announced publicly at the ceremony site and, for all matches that have not been refused by the Applicants, the same information will be provided to all country coordinators through the Sahaja Yoga countryleaders mailing list. Contact details of Applicants will also be provided to the respective matches or to country representatives for the purpose of getting in touch with the prospective marriage match.

4.2 Approver's request

We may provide your Personal data only to the Approvers you listed in your marriage form, as you have provided them the same details previously, for their approval.

4.3 Non Personally Identifiable Information

We may make certain automatically-collected, aggregated, or otherwise non-personally-identifiable information available to third parties for the purpose of reporting and statistics on marriage ceremonies.

4.4 Law Enforcement, Legal Process and Compliance

We may disclose Personal Data or other information if required to do so by law or in the good-faith belief that such action is necessary to comply with applicable laws, in response to a facially valid court order, judicial or other government subpoena or warrant, or to otherwise cooperate with law enforcement or other governmental agencies.

We also reserve the right to disclose Personal Data or other information that we believe, in good faith, is appropriate or necessary to (i) take precautions against liability, (ii) protect ourselves or others from fraudulent, abusive, or unlawful uses or activity, (iii) investigate and defend ourselves against any third-party claims or allegations.

5. Your Choices: Access, Correction, Deletion

We respect your privacy rights and provide you with reasonable access to the Personal Data that you may have provided. If you wish to access or amend any other Personal Data we hold about you, or to request that we delete or transfer any information about you that we have obtained, you may contact us as set forth in the “How to Contact Us” section. At your request, we will have any reference to you deleted or blocked in our database.

You may decline to share certain Personal Data with us, in which case we may not be able to process your Application successfully for a marriage match.

At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law. If you believe your right to privacy granted by applicable data protection laws has been infringed upon, please contact IMC Data Protection Officer at imc-secretary@sahajaworldfoundation.org. You also have a right to lodge a complaint with data protection authorities.

6. Minors and Children’s Privacy

Protecting the privacy of young children is especially important. The Sahaja Marriage ceremony is not directed to children under the age of 18, and we do not knowingly collect Personal Data from children under the age of 18 without obtaining parental consent. If you are under 18 years of age, then please do not apply for Sahaja Marriage at any time or in any manner. If we learn that Personal Data has been collected from persons under 18 years of age and without verifiable parental consent, then we will take the appropriate steps to delete this information. If you are a parent or guardian and discover that your child under 18 years of age has sent an Application form for marriage, then you may alert us at imc-secretary@sahajaworldfoundation.org and request that we delete that child’s Personal Data from our systems.

7. Data Security

We follow generally accepted industry standards to protect the information submitted to us, both during transmission and once we receive it. We maintain appropriate administrative, technical and physical safeguards to protect Personal Data against accidental or unlawful destruction, accidental loss, unauthorized alteration, unauthorized disclosure or access, misuse, and any other unlawful form of processing of the Personal Data in our possession. This includes, for example, firewalls, password protection and other access and authentication controls. Personal Data is stored in a protected area on Google services, owned and maintained by the Shri Mataji Nirmala Devi Sahaja Yoga World Foundation (SMNDSYWF). Such services are accessible only for selected members of the IMC. No employee of the SMNDSYWF, who is not part of IMC, has direct access to such Personal Data. Personal data is also stored in paper format in locked cabinets and is only accessible to IMC members.

Please note that no method of transmission over the Internet, or method of electronic storage, is 100% secure. We cannot ensure or warrant the security of any information you transmit to us, and you do so at your own risk. We also cannot guarantee that such information may not be accessed, disclosed, altered, or destroyed by breach of any of our physical, technical, or managerial safeguards. If you believe your Personal Data has been compromised, please contact us as set forth in the “How to Contact Us” section.

If we learn of a security systems breach, we will inform you and the authorities of the occurrence of the breach in accordance with applicable law.

8. Data Retention

We only retain the Personal Data collected from an Applicant for as long as required for Sahaja marriages recording and tracking and for disputes purpose or otherwise for a limited period of time as long as we need it to fulfill the purposes for which we have initially collected it, unless otherwise required by law. We will retain and use information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

9. Changes and Updates to this Policy

If we modify the Policy, we will make it available through the sahajaworldfoundation.org website, and indicate the date of the latest revision, and will comply with applicable law. Your continued use of the marriage arrangement services by the IMC after the revised Policy has become effective indicates that you have read, understood and agreed to the current version of the Policy.

10. How to Contact Us

Please contact us with any questions or comments about this Policy, your Personal Data, our use and disclosure practices, or your consent choices by email at imc-secretary@sahajaworldfoundation.org. If you have any concerns or complaints about this Policy or your Personal Data, you may contact our Data Protection Officer by email at imc-secretary@sahajaworldfoundation.org.

Last update: May 25, 2018