

# The Life Eternal Trust, Mumbai

Unit No 1111, 11<sup>th</sup> Floor, Hubtown Solaris, N. S. Phadke Marg, Andheri (E), Mumbai 400 069  
+91-22-2684 3169 +91 7738 1111 85 mumbaillet@gmail.com www.sahajayogamumbai.org

Charity Comm. Regd. No. E/4884 (B) 1972



Her Holiness Mataji Shree Nirmala Devi  
(Founder of Sahaja Yoga)

## Formation of Various Functional Teams working under The Life Eternal Trust, Mumbai

### Jai Shree Mataji

All Sahaja Yogis / Yoginis,

It gives us immense joy and happiness to inform you all that with the blessings of Her Holiness Mataji Shree Nirmala Devi, the trustees of The Life Eternal Trust, Mumbai have formed various functional teams working under The Life Eternal Trust, Mumbai. The names of the members and their functions are given in the Annexure attached.

The newly appointed members have been selected on the basis of vibratory awareness. They shall work in close coordination and supervision with the trustees of The Life Eternal Trust, Mumbai. The tenure of ~~all~~ all the team members shall be 3 years and shall be reviewed annually.

A meeting should be held between the trustees, above appointed Team members, Zonal Leaders and Yuva representatives at least once every month (physically or online) to enhance coordination and smooth working of the Trust work.

We extend our loving, wholehearted and collective support to all the Committee/~~team~~ members.

With warm Regards,

*Kalpana Srivastava*

Kalpana Srivastava  
Chairperson Trustee

*Sudershan Sharma*

Sudershan Sharma  
Trustee

Place: Mumbai

Dated: January 23, 2026



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## Formation of Various Functional Teams working under The Life Eternal Trust, Mumbai

### Annexure

1. FINANCE, BANKING AND TAXATION TEAM				
	Name	Place	Mobile	Email Id
1	Pravin Sabharwal	Mumbai	+91 9820000804	ca.pravin@gmail.com
2	Hitesh Shah	Mumbai	+91 8879500364	syhitesh@gmail.com
3	Rohan Kotian	Mumbai	+91 9004035985	rohankotian91sy@gmail.com
4	Sunay Kumat	Mumbai	+91 8879997428	sunay.kumat@gmail.com

- Policy pertaining to accounting including preparation of accounting and process manual
- Preparation of Moveable Assets register
- Opening, closing and maintenance of bank accounts, Demat accounts, payment gateways, POS machines, donations receipts etc.
- Preparation of quarterly and consolidated financial accounts
- Submission of TDS returns, donation returns, 10 BE receipts
- Preparation of annual budget for Charity commissioner office
- MIS pertaining to donations, capex, etc.
- Policy pertaining to centre and events accounts
- Registering vendors and maintaining database of all vendors
- Preserving records pertaining to accounts and taxation—both physical and digital
- Training all accounts in charge at various locations





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## 2. LEGAL, REGULATORY AND RECORD KEEPING TEAM

	Name	Place	Mobile	Email Id
1	Prashant Jadhav	Mumbai	+91 9869408616	percyjadhav@yahoo.co.in
2	Pravin Sabharwal	Mumbai	+91 9820000804	ca.pravin@gmail.com
3	Jitendra Bhangale	Pune	+91 9175938373	jitendrabbhangale@gmail.com
4	Chandrakant Bugde	Thane	+91 9322249526	cb_bugde@yahoo.co.in

- Maintaining and preserving all records of immovable properties of the Trust- sale agreements and deeds, 7/12, construction approvals, tax receipts, renewals of approvals, property cards etc.
- Tracking and managing all litigations
- Submitting all change reports for change in trustees and properties to charity commissioner office
- Maintaining records of all change reports- digital and physical
- Assisting in acquisition of new properties and sales
- Ensuring physical possession of properties and working against encroachments

## 3. TECH TEAM

	Name	Place	Mobile	Email Id
1	Nilesh Mahajan	Mumbai	+91 7448290423	synilesh@gmail.com
2	Vinayak Soni	Mumbai	+91 9892162667	vinayaksoni667@gmail.com
3	Charudatta Narkhede	Mumbai	+91 9004045237	narkhedecharu@gmail.com

- Website domain and server- renewals and payments
- Website maintenance and updations
- Social media accounts- Email opening, issuance and their passwords, privacy policy
- Content uploading on social media, and archival in digitised mode for all seminars and events
- Increasing subscribers for social media
- Payment gateways, donations work, fintech
- Software development for accommodation, reservations, events etc.
- CCTV installations at ashrams
- Copyright and IPR issues
- Online meditation and training of hosts



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## 4. COMMUNICATION AND PUBLIC RELATIONS TEAM

	Name	Place	Mobile	Email Id
1	Anil Rathod	Mumbai	+91 9821099927	syanylathod@gmail.com
2	Nilesh Mahajan	Mumbai	+91 7448290423	synilesh@gmail.com
3	Tejas Bowlekar	Mumbai	+91 9920587358	animatortejas@gmail.com
4	Rohan Kotian	Mumbai	+91 9004035985	rohankotian91sy@gmail.com
5	Vinay Pandit	Mumbai	+91 9870132011	coolvibrations.vip@gmail.com
6	Atul Bandekar	Mumbai	+91 9820506553	atulbandekar@yahoo.com

- Drafting of all Communications:
  - India local events
  - Global events
- Translation & Dissemination across mass communication:
  - Email,
  - WhatsApp,
  - Social media - Facebook, YouTube, Instagram
- Database upgradation in non-intrusive, cost-effective manner, while maintaining data confidentiality
- Social media -content monitoring and responses
- Content creation and occasional greetings for Sahaja Yogis- Dissemination within collectives
- Public Redressal, PR & External Communication
- International: Connect with Country Coordinators

## 5. NEWSLETTER TEAM

	Name	Place	Mobile	Email Id
1	Shrirang Jadhav	Mumbai	+91 9029107763	shrirangmjadhav@gmail.com
2	U K Pednekar	Mumbai	+91 9819187380	ukpednekar@yahoo.com
3	Nilesh Mahajan	Mumbai	+91 7448290423	synilesh@gmail.com
4	Anil Rathod	Mumbai	+91 9821099927	syanylathod@gmail.com
5	Vinay Pandit	Mumbai	+91 9870132011	coolvibrations.vip@gmail.com

- Keeping track of all events, workshops, seminars and collection of data
- Quarterly/ Annual newsletter of all activities – pujas, public programmes, workshops, events, seminars, developmental works and centre activities
- Content creation for Sahaja yogis





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6. PUJA TEAM				
	Name	Place	Mobile	Email Id
1	Uttam Pednekar	Mumbai	+91 9819187380	ukpednekar@yahoo.com
2	Shridhar Pai	Mumbai	+91 9323209689	51shridharpai@gmail.com
3	Arvind Rateria	Navi Mumbai	+91 9322594019	arvindrateria@rediffmail.com
4	Dr. Shrikant Shinde	Navi Mumbai	+91 9762229872	shrikant2dr@gmail.com
5	Shrirang Jadhav	Navi Mumbai	+91 9029107763	shrirangmjadhav@gmail.com
6	Mahesh Jayaraman	Mumbai	+91 9833951615	maddy.j2005@gmail.com

- Maintenance of Puja protocols
- Maintaining data and Selection of all Pujas and Havan pratinidhis
- Selection of Puja and Havan venues
- Puja materials - Safe custody, purchase, list of materials, etc.
- Managing activities pertaining to pujas, selection of vendors, approvals
- MIS of pujas
- Puja calendar



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7. PRACHAR PRASAR TEAM				
	Name	Place	Mobile	Email Id
1	Hitesh Shah	Mumbai	+91 8879500364	syhitesh@gmail.com
2	Amogh Sase	Mumbai	+91 9820490624	amoghsase@gmail.com
3	Rajendra Pawar	Kalyan	+91 9860773461	jagrutitransport7@gmail.com
4	Vinay Pandit	Mumbai	+91 9870132011	coolvibrations.vip@gmail.com
5	Shilpa Poojari	Mumbai	+91 9987595609	sahajishilpa@gmail.com
6	D K Ralli	Navi Mumbai	+91 9969228387	dkralli@yahoo.com
7	Dhanesh Paradkar	Pune	+91 9920039641	dhaneshparadkar83@gmail.com
8	Raosaheb Bhopale	Rahuri	+91 9881058013	rmbhopale@gmail.com
9	All Zonal Leaders and Yuva Representatives			

*More members will be added in due course*

- Reach out for and Approvals for all self realisation programmes
- Selecting speakers for programmes
- Presentations for specific programmes
- Standees, Pamphlets, Sahaj resources
- Record of all self realisation programmes and seekers
- Follow up programmes
- Utilising Learn Sahaja yoga Facebook page, Sahaja Yoga Mumbai YouTube channel and [www.sahajayogamumbai.org](http://www.sahajayogamumbai.org) for self realisation programmes and workshops
- Training for self realisation programmes
- Keeping records of all programmes and sending it to newsletter team

